

**West Central Oregon Section
Of the
Pacific Northwest Clean Water Association**

Constitution and Bylaws

Article I

Name

The name of this organization shall be the West Central Oregon Section of the Pacific Northwest Clean Water Association, Oregon Region.

Article II

Objectives

The mission of the West Central Section is to preserve and enhance water quality by supplying opportunities for environmental professionals that include educational growth, training, networking, and recognition.

Article III

Geographical Area

The geographical area included within the West Central Oregon Section boundaries shall be Lane, Linn, Benton, Marion, Polk, and Lincoln Counties.

Article IV

Members

Section I: Any person with a common interest or actively engaged in operating, maintaining, collections of, or supervising Water Reclamation Facilities, within the area as set forth in Article II, shall be a Member and may be eligible to become as Active Member.

An Active Member is defined as participating in 50 percent or more of Section activities in the past 12 months. Each Active Member will be entitled to one vote. Active Members shall be eligible to hold office as President, Vice President, Secretary-Treasurer, or Director.

Section II: An associate membership may be extended to persons engaged in activities pertaining to domestic or industrial water/wastewater treatment. Associate membership shall not be restricted to the geographic limits as set forth in Article III of the Constitution. An Associate member shall not be entitled to vote.

Section III: A Corporate membership may be extended to a company or firm. Corporate membership shall not be restricted to geographical limits, as set forth in Article III of the Constitution. A Corporate member shall not be entitled to vote.

Article V

Dues

There shall be no dues for members of the Section as defined in Article IV, Section I and II. The Section may establish annual assessments, technical or program registration fees, which would be payable at a specified time established by the Section, to help defray expenses. There will be a \$100.00 membership due to Corporate or Business members, assessed annually.

All monies received by the Section shall be deposited in the Sections checking account, bearing the signature of the Secretary-Treasurer, President, and/or Vice President of the Section.

Article VI

Officers

Five to thirteen officers shall constitute the Board of Directors of this Section. They shall be the President, Vice President, a Secretary-Treasurer, and from two to ten Directors as appointed by the President. Elections will be held on a biennial (every two years) basis. All elected officers must be members of the *Pacific Northwest Clean Water Association and the (Water Environment Federation)*.

Article VII

Rules of Order

Roberts Rules of Order Revised shall govern the organization in all cases to which applicable provided there is no conflict with the By-Laws or special rules of order of this Section.

Article VIII

Amendments

Section I:

Amendments to the constitution or bylaws shall be on a 2/3 vote of the Active members present. Any proposed amendment shall be written and introduced at any regular meeting and it shall be voted on at the next regular meeting.

Section II:

Amendments to the Constitution or by-laws shall be subject to final approval by the Executive Committee of the Pacific Northwest Clean Water Association.

ARTICLE IX

Disposition of Assets Upon Dissolution

Upon the voluntary termination and dissolution of this corporation (WCOS), after paying or adequately providing for the debts and obligations of the corporation (WCOS), the remaining assets shall be distributed to the Oregon Region of the PNCWA .

Bylaws

Article I

Duties of Officers

President:

The President shall preside over all meetings of the section. He/she shall, prior to the regular meeting after his/her election, appoint all committee members and shall be a member ex-officio of all committees. He/she shall perform such other duties as are delegated to him/her, or those generally pertaining to the office of President.

Vice President:

The Vice President shall assume the duties and possess all powers of the President when the President is absent from a meeting, or otherwise incapable of discharging the functions of his/her office.

Secretary-Treasurer:

The Secretary shall keep accurate minutes of the meeting of the section, attend to necessary correspondence, maintain up-to-date records of the membership, and correct mailing addresses. He/she shall read the minutes from the last meeting for approval; transmit copies to the Section President and Vice President, Active Section Members, and the Secretary-Treasurer of the PNCWA. In case of the absence of the President and the Vice-President, or their inability to function, the Secretary shall take over their prescribed duties. The Treasurer shall receive all funds of the section and shall keep an accurate record of all receipts and disbursements at each regular meeting. The funds of the section shall be kept in a bank approved by the Board of Directors. All checks will bear the signature of the Secretary-Treasurer, President, or Vice-President. If and when the funds are large enough he/she will be authorized by a vote of the Section to open a savings account.

Article II

Nominations and Elections of Officers

Section I:

Officers of the Section shall be elected from members as defined in Article IV, Section I of the Constitution.

Section II:

President, Vice President, and Secretary-Treasurer Officers shall be elected biennially (every two years) at a Business Meeting held in the last quarter of that calendar year, and shall serve January 1 through December 31 of the two years to follow . Directors shall be appointed by the President.

Article III

Meetings

Section I:

Regular meetings of the section shall be held at such times and places as determined by the Board of Directors.

Section II:

Special meetings may be held at such times and places as determined by the Board of Directors .

Section III:

Notice of all meetings shall be sent to members and any person interested in the objectives of this section not less than two weeks prior to the date of the meeting by the WCOS email distribution list.

Article IV

Amendments

Amendments to the By-Laws may be made by 2/3 Vote of Active members present at the regular meeting following a regular meeting in which amendments have been introduced in writing.

Article V

Funds

Section I:

The Oregon Region of the PNCWA will receive a minimum amount of one dollar per person per day of a WCOS event. A minimum of one dollar per person per day shall go to the sponsoring section or sections. A committee from the sponsoring section will determine the amount of the split.

Section II:

An annual expense summary will be sent to the Oregon Region so that all tax information will go to the PNCWA for accounting and tracking.

Section III:

No Officer or member of this section may incur debt to the section without the knowledge and approval of the President, Vice President, or the Secretary-Treasurer and then, not to exceed the amount available in the checking account.

Constitution and Bylaws Revised on November 16, 2010

< *Hank Erbele* >
Hank Erbele - Secretary / Treasurer